UNITED NATIONS

ST

Secretariat

ST/AI/221/Rev.1/Amend.1
11 October 1990

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Under-Secretary-General for Administration and Management

Subject: TIME, ATTENDANCE AND LEAVE RECORDING*

1. Administrative instruction ST/AI/221/Rev.1 is hereby amended to reflect changes introduced in chapters V and VI of the 100 and 200 series of the Staff Rules by documents ST/SGB/Staff Rules/1/Rev.7 and ST/SGB/Staff Rules/2/Rev.7, which came into effect on 1 January 1990.

2. Paragraph 5

For staff rules 105.1 (b) or 205.1 (b) read staff rules 105.1 (b) (ii) or 205.1 (d)

3. Paragraph 18 (b), second line

For but less than five years read but less than three years

4. Paragraph 18 (c), second line

For fixed-term appointments for five years read fixed-term appointments for three years

5. Paragraph 18 (c), third line

For five years of continuous service read three years of continuous service

6. Paragraph 18 (g), second line

For 105.1 (d) read 106.2 (a) (vii)

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* Personnel Manual index No. 5011.

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